

Board Member Code of Conduct Board of Education Wrightstown Community School District

As representatives of all the citizens of the Wrightstown Community School District, Board of Education members are responsible for serving the best interests of the community and its students. The Board of Education of the Wrightstown Community School District strives to maintain the trust of the community and ensure high levels of student achievement. Therefore, the board's decisions and behavior must be grounded in the ethical principles of mutual respect, trust, character, responsibility, honesty, credibility and truthfulness. The following principles are intended to guide individual Wrightstown Community School District board members as they promote the vision, mission, beliefs, and expectations of the district.

EXPECTATIONS - Guide and support the process of policy development and implementation.

- Arrive on time and prepared for meetings
- Focus school board activity on policymaking
- Actively participate in discussion and debate of issues before the board
- Make decisions based on factual information
- Adhere to professional board decorum
- Honor board integrity at the Board meetings and in communications outside of the meetings
- Support board decisions and the administrative team in their implementation
- Understand and work within the district's organizational structure to support the administration in implementation of policy.

LAWS & REGULATIONS - Honor and comply with all national, state and local laws and regulations.

- Understand and follow the open meeting laws, including all electronic communications between Board members and administration, as set forth in Chapter 19.81 to 19.98, Wis. Statutes
- Adhere to meeting agendas - both in open and closed session
- Comply with the Code of Ethics for local government officials as set forth in Chapter 19.41 to 19.59 Wisconsin Statutes

FISCAL RESPONSIBILITY – Show stewardship in managing resources under the Board's control

- Ensure the school district's fiscal integrity; preserving and protecting the District assets
- Levy taxes as needed in a responsible and transparent manner that provides for the best interest of the students and respects the taxpayers in the community

MUTUAL RESPECT - Encourage the open-minded exchange of ideas and opinions in a conscientious, courteous manner between fellow board members, district personnel and community members.

- Value all opinions
- Provide adequate time for expression of all opinions
- Question for clarification and ask for additional information if needed
- Respect the right of others to disagree
- Follow established board procedure

TRUST - Build relationships through open, direct communication as part of the educational team and as leaders responsible to the community.

- Establish relationships with parents, citizens, community groups and businesses that encourages their input and support
- Be factual in sharing information
- Be consistent in communication with all groups
- Be specific in sharing community feedback
- Honor board confidentiality

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CHARACTER - Model integrity in the performance of board duties and responsibilities.

- Be a positive representative for the Wrightstown School District
- Support prevailing action of the board regardless of individual vote
- Vote on all issues unless a conflict exists
- Address and promote genuine issues rather than personal agendas
- Declare conflict of interest
- Abstain from using school board position for personal advantage

References: #1100 District Vision, Mission, Beliefs, and Expectations
#1300 Board of Education Operating Principles

Adopted: 8/20/2003

Reviewed: 9/16/2009

Revised: 12/19/2012, 2/15/2017, 11/17/2021